LIBRARY DIRECTOR REVIEW POLICY

Pursuant to the Connecticut General Statutes and the Durham Town Charter, the Library Board of Trustees is responsible for providing library personnel, including hiring, supervising, and evaluating the Library Director. Annually in June, the Library Director shall share with the Library Board of Trustees a written self-reflection discussing the Library Director's goals for the fiscal year ending June 30, and suggesting goals for the upcoming fiscal year. Annually in July, members of the Library Board of Trustees may provide to the Board President written feedback or suggestions concerning the Library Director's self-reflection and performance. Annually in August, the Board President shall provide a written response to the Library Director's self-reflection, incorporating the Board's feedback, and shall meet with the Library Director and one other board member designated by the Board President annually on a rotating basis to set goals for the current fiscal year. Annually, in September, the written response provided to the Library Director and goals will be shared in Executive Session with the Library Board of Trustees.

October 2026