

## DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

### Minutes

May 14, 2024

7:30 P.M.

**Attendees:** Robert Booz, Anne Doyle, David Foster, Eric Infeld, Lynn Johnson, Maya Liss, Anne Mueller, Sarah Robertson, David Turley. Also attending Christine Michaud, Library Director

- I. Public Comments/Communications - none
- II. Minutes – April 2024 – **David Foster moved that the minutes be approved with minor adjustments. Sarah Robertson seconded.** Approved unanimously by the Board.
- III. Financial Reports
  - A. Board Managed Funds – on track. CCard Money has come in, though less than last year.
  - B. Library Operational Funds – on track overall.
- IV. Library Director’s Reports
  - A. Director –
    - a. Dishwasher broke and flooded – this has been mitigated and there is an insurance claim and water damage is being remediated.
    - b. Grinder pump for septic went yesterday- alarm did not go off until it was too late. Company coming tomorrow morning to replace the pump. Only a small section outside bathroom needed to be treated – need to look to at claim for the damage and possible speeding up the replacement of the floor that is in the capital budget for next year – the money is in reserve. Director is working with town hall and finance on next steps.
    - c. Phone issues are fixed – need to add one more line and that is in process.
    - d. Exterior stairs – state contracts for grants are with town attorney – Director and Bob met with First Selectman and Finance on next steps – hopeful that amount of time being spent by Director will decrease as Project Manager is brought on through town.
  - B. Other - none
- V. Old Business - none
- VI. New Business
  - A. Strategic Plan – Board reviewed plan and discussed at greater detail the individual focus areas to better understand what is in them and what is being done.

B. Other Items - next month looking to get a report from Garden committee on what is going on.

VII. General Discussion for good and welfare of the Board.

Respectfully submitted.

Eric J Infeld