

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

February 14, 2023

7:31 P.M.

Attendees: David Foster Eric Infeld, Luanne Hanley, Lynn Johnson, Maya Liss, Anne Mueller, David Turley. Also attending Christine Michaud, Library Director

Absent: Robert Booz, Jane Eriksen,

Public Comments/Communications – Director shared two letters received recently from an incarcerated person.

Minutes – **Motion made by Anne Mueller, second by Maya Liss to accept the minutes from 1/10/2023. Motion approved unanimously.**

Financial Reports

Board Managed Funds – All on trend.

Library Operational Funds – on target compared to budget and where in fiscal year we are. Brief discussion on minor variances and phone charges – Director is discussing phone charges with Town on where differences have been seen. Phone is part of a town contract.

Library Director's Reports

Director – fire alarm went off. Director is going to ask alarm company to come and check the sensor in downstairs hallway. Duct cleaners are coming in and alarm system and heat will need to be turned off for the time they are cleaning. EV Car Charger is not working – Sustainable Durham and First Selectman contacted. Seems that the charger was turned off – town is working to have it turned back on

Other – none.

Committee Reports

PALs – appeal continues

Renewal – moving along, requests for the outstanding bids have been sent, everything else on track. Logistics planning underway. Discussion held

between Director and First selectman on use of community center for some library programs during the renewal project.

Old Business

Library stairs – grant for design work received. Petrucelli coming in to do design work.

New Business

Review of updated patron responsibility policy – reviewed updated policy with brief discussion, and recommendations for minor changes. **Motion made to accept the policy with minor revision by Anne Mueller second by Luanne Hanley .** Passed unanimously.

Storage of library furnishings and use in community center – when chairs were replaced with a prior grant, some of the chairs were donated to community center and some were sold. Additionally, when library reopened post covid closure most furniture was placed downstairs, and other pieces were stored by request at the community center. No inventory was made of what was put into storage. Furniture which was “in storage” is now being used at the community center. There had been a discussion between the Director and First Selectman on furniture which would have not been coming back to the library and could be used, but which items were not specified. In addition there had been no discussion with the Board or the renewal committee. Some of the pieces in use at community center should come back to the library. Director and a member of the board will make an inventory and have a discussion with the first selectman on the furniture.

Student from Coginchaug Eco Club that wants to put a collection box for thin film plastic at library. Director will discuss with student on more appropriate Placement than Library.

Other - none

General Discussion for good and welfare of the Board

Adjourned at 8:43 PM

Respectfully submitted

Eric J. Infeld - Recording Secretary