

## DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

### Minutes

January 10, 2022

7:30 P.M.

**Attendees:** Robert Booz, David Foster Jane Eriksen, Eric Infeld, Luanne Hanley, Lynn Johnson, Maya Liss, Anne Mueller. Also attending Christine Michaud, Library Director

Absent: David Turley

Public Comments/Communications – communications/newsletters received from Association of CT Library Boards.

Minutes – **Motion made by Bob, second by Anne to accept the minutes. Motion approved unanimously.**

### Financial Reports

Board Managed Funds – All on trend.

Library Operational Funds – basically on target compared to budget and where in year we are. Brief discussion on minor variances and usage of periodicals.

### Library Director's Reports

Director –

- Programs in December were well received
- Some building and grounds issues with leaks/running toilets impacting water usage
- Eagle Scout candidate spoke to Director about installing a story walk at local park – pointed the candidate to park and rec as the appropriate people to talk to first. Director would need to work with candidate on ongoing partnership if and when Park and Rec give the ok.
- Operating budget submitted
- Waiting for further information on state historic commission grant
- Added financing and contingency for renewal project approved by town meeting so full funding is in place

Other - none.

### Committee Reports

PALs - meeting next week - appeal still ongoing

Renewal - committee has met - has been looking at the contracts and emailed with general contractor on status for funding and timing. Should be good to award contracts at current amounts.

### Old Business

Library Front Steps - State Historical commission approved design work through a non matching grant discovered and submitted by Director - awaiting paperwork for that approval and will move forward from there to have detail design completed.

### New Business

Mid year statistical summary - continuing to have steady gains across the board - many of the statistics are above precovid levels.

### Other

Need to update smoking policy to take into account marijuana and vaping. Will look at what other library's are doing.

Discussion of town possibly going to an automated time card system and impact on library staff. If moves forward Director will let Board know.

### General Discussion

Adjourned at 8:09 PM

Respectfully submitted

Eric J. Infeld - Recording Secretary