

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES

JUNE 12, 2022

Attendees: Lynn Johnson, Bob Booz, Luann Hanley, David Foster, Anne Mueller.

Absent: David Turley, Jane Eriksen, Maya Liss, Eric Infeld. Also attending, Christine Michaud Library Director.

I: Public Comments/Communication: None.

II: Minutes: Motion to accept minutes made by A Mueller / second by L Johnson.
Unanimously approved.

III: Financial Reports:

A: Board Managed Funds: A Mueller presented and explained report.

B: Library Operational Funds: C Michaud presented and explained report. On track for the year.

IV: Library Director's Reports:

A: Director: New cleaning company is not working out so far. John Jenkins has been notified. There is a mice problem – exterminator has been called. Foot traffic for the 9am-10am hour is picking up. Explanation of yearly stats. It has been very busy this month.

B: Other: None.

V: Committee Reports: PALS has new officers starting this month. The PALS Garden Party will be held on August 19, 2022 at 5:30pm. Board members are invited – please bring finger food to share.

VI: Old Business:

A: Renewal Project: Some conflicting information regarding the bidding process between the Town and State expectations. B Booz and C Michaud will seek clarification.

B: Strategic Planning: The survey has been sent out. Invitations has been extended for the public focus groups. They will consist of 10-20 participants / 30 will be invited. They are a mix of library users, active parents of children, active adults, Town board and commission members, Board of Education, teachers, and some non-library users. The survey is available until August 5, 2022.

C: Fair Parking: After discussion with Laura Francis and the Resident Trooper, the fair expressed a desire to purchase all of the parking spaces at the library. This was confirmed in writing, will be looked at each year, and a check will be coming to the library.

VII: New Business:

A: Hotspot Policy: State Library Policy requires that all equipment available for borrowing at the library must be available to all State residents who are valid library card holders. **A Motion was made by B Booz / seconded by A Mueller to accept the Hotspot Policy changes as recommended by the Library Director.** Unanimously approved.

B: August Meeting: After discussion, a **Motion was made by B Booz / seconded by L Hanley to cancel the August meeting.** Unanimously approved.

C: Zoom Meeting: A discussion was held regarding meetings in person vs zoom. Decided that we will be meeting in person, with the option to use zoom if needed.

VIII: General Discussion: None.

Motion made by A Mueller/L Johnson to adjourn at 8:36 pm.

Respectfully submitted,

Lynn A Johnson

Vice Chair