

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

February 8, 2022

7:30 P.M.

Meeting called to order – 7:30 P.M.

Present: Robert Booz, Jane Eriksen, David Foster, Luanne Hanley, Eric Infeld, Maya Liss, Anne Mueller, David Turley. Also attending Christine Michaud, Library Director. Absent: Lynn Johnson

- I. Public Comments/Communications – None
- II. Minutes – January 11, 2022 meeting of the Library Board - **motion made by Luanne Hanley seconded by Anne Mueller to approve the minutes with minors correction** approved unanimously. David Turley abstained.
- III. Financial Reports
 - A. Board Managed Funds – regular expenditures in prior month.
 - A. Library Operational Funds – On target and trend in line with expectations at this point in the fiscal year
- IV. Library Director’s Report
 - A. Building and Grounds -
 - a. Water Fountain – installation is in progress.
 - b. Elevator - Deficiencies identified have been mitigated. The elevator is operational.
 - c. Lampposts – Lamppost replacement still planned. Jane Eriksen and Anne Mueller working to select fixtures that have the desired aesthetics to complement the library building, while also complying with all code and historic district regulations.
 - d. Driveway Lighting – a short in underground wiring led to the failure of some of the driveway lighting. Lighting restored to all except a portion of driveway – underground wiring in that section cannot be accessed until there ground is not frozen. Plan to repair with lamppost replacement.
 - B. Strategic Planning – RFP was sent – small number of the candidates dropped out, and one has been received. Expect the others by date due.
- V. Committee Reports
 - A. Library Renewal – committee has restarted. Contract has been signed
 - B. PALS – no news.

- VI. Old Business
 - A. 120 Main Street Property – reported that it will be on market shortly. Deed changes and MOU are still not complete.
 - B. Parking Lot during Fair – email sent following up from prior board meeting requesting to meet. Plan is for follow up in early April.
 - C. Old Library Stairs – Director reviewed the grant process – requires initial communication to shore interest – completed – and meeting to occur on application process.
 - D. Mask Requirements – will look to align dates for changes with school policies.
- VII. New Business
 - A. Statistical review – Board reviewed and discussed statistics as presented by the Director.
 - B. Policy Discussion – Director presented proposed policy update. Board reviewed and had general discussion. Director will work with David Foster to take considerations raised into account.
 - C. Bike racks – offer from Complete Streets committee to provide bike rack to library. Will let committee know that an additional rack is not really needed at this time.
 - D. Eagle Scout project – communication received from prospective Eagle Scout on a possible project. Board discussed and requested that the prospective Eagle Scout come and present at the next Board meeting.
- VIII. General Discussion – general discussion for good and welfare of Board members.

Meeting adjourned at 9:22 PM.

This meeting was held using videoconference and recorded to comply with public meeting requirements. Recording is available at:

https://us02web.zoom.us/rec/share/IhkYSoIhTg0ArU1Tp0KkpGcV9DL4Bbk0QAc-ZjWsR_MB2WKtzK6iXCQytWjVnByq.IAybwbMR6wHt9XOb

Passcode: uw4nfzc

Respectfully submitted

Eric J. Infeld

Recording Secretary