

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

May 11, 2021

7:30 P.M.

Meeting called to order – 7:31 P.M.

Present: Robert Booz, David Foster, Luanne Hanley, Eric Infeld, Lynn Johnson, Maya Liss, Anne Mueller. Also attending Christine Michaud, Library Director, John Jenkins

- I. Public Comments/Communications – John Jenkins spoke to the Board to review upcoming parking lot maintenance – including releveling, replacing catch basins, repaving, and the possibility of moving the concrete barrier and island near the book drop. The Board sent thanks to John and the crew for all of the work they have been doing
- II. Minutes – April 13, 2021 - **motion made by Lynn Johnson seconded by Anne Mueller to approve the minutes** - approved unanimously
- III. Financial Reports
 - A. Board Managed Funds – little activity - regular expenditures in prior month
 - A. Library Operational Funds – 83.3% through budget year and overall on schedule and plan.
- IV. Library Director’s Reports

Director – Overall a quiet April. Director informed the Board that Kim McNally will be leaving for a Director position. There is internal interest in the position, and it will be posted. Overall traffic seems to be slowly picking up. Town crew did come in and weed and mulch – this will be supplemented with work by C. Fairchild.

 - A. Other - none discussed
- V. Committee Reports
 - A. Library Renewal – update on Fundraising efforts to date and upcoming publicity/bulk mailing
 - B. PALS – considering the possibility of a pop up sale
- VI. Old Business

- A. Property next to library owned by United Church.** Meeting has been set up regarding Parking lot. Discussed having a consistent Point of View on what the Board wants the Town to do – Board’s interest is in only the Parking lot.
- VII. New Business –
- A. Reopening expanding services – All remaining business and library restrictions except for masks scheduled to be removed 5/19. Board and Director talked about current time Patron can stay and use library – 30 min and when that should change. Will be looking at programming and Children’s Room. **Motion made by Anne Mueller to enable the Director to expand hours to 10-8. Seconded by Lynn Johnson.** Approved unanimously.
- B. Meeting Room use for Boards and Commissions -Town meetings will be restarting in Library for some commissions. Board discussed room/space logistics, and non town Board/commission use. **Motion made by Boob Booz that Only authorized town Boards and Commissions, and the Friends of the Durham Public Library may use meeting room until 8/31/2021. Seconded by Lynn Johnson.** Passed unanimously
- C. ARPA Grant Funds – need to apply by 6/30 and spend by 3/31/22. Board discussed potential uses to be applied for including what is needed to safely reopening the children’s room. Rough spending plan needed. Director will follow-up.
- VIII. General Discussion – general discussion for good and welfare of Board members.

Meeting adjoined at 9:07 PM.

This meeting was held using videoconference and recorded to comply with public meeting requirements. Recording is available at:

https://us02web.zoom.us/rec/share/XoJMQTD0YAYYmJb_3J3wSqZ1-9MAN88Tz4BJDKlctgncL7R_zduyJV63kykr15w.xYawL1AxiuE9gTbM Passcode: Ep?f+Y6H

Respectfully submitted.

Eric J. Infeld

Recording Secretary