

## DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

January 14, 2020

7:30 P.M.

Meeting called to order – 7:30 P.M.

Present: Robert Booz, Jane Eriksen, David Foster, Eric Infeld, Lynn Johnson, Anne Mueller, David Turley, and Jan Wenzel. Also attending: Christine Michaud, Library Director.

- I. Public Comments/Communications – Two notes included with appeal response were reviewed – both contained positive comments about the library. Solicitation from the Association of Connecticut Library Boards was read.
- II. Minutes – December 10, 2019 – **Motion to approve December minutes with minor typographic corrections** by David Turley, seconded by Lynn Johnson. Passed unanimously.
- III. Financial Reports
  - A. Board –Bank communicated that fees will no longer be charged.
  - B. Librarian – Noted the impact of staff position being open on salary line.
- IV. Librarians' Reports

Director –Open Youth Services position has been reposted. Offer was extended to the primary candidate, however candidate took a similar position offering higher salary. Library director plans to meet with Compensation Committee.
- V. Committee Reports
  - A. Subcommittee on Space Revitalization

Bob Booz reported representatives of the subcommittee met with Board of Selectman and reviewed high-level parts of project, financing, and timeframe. Board of Selectman responded with positive feedback. Representatives of the subcommittee will next meet with Board of Finance – Library director will follow-up on scheduling. Board recognized and thanked Bob Booz for his efforts.
  - B. PALS

Mini-golf in library fundraiser March 7-8
- VI. New Business

- A. Six Month Statistical Report – Library Director reviewed gathered metrics – most within expected limits...Noted decrease in computer utilization – anecdotal evidence points to patrons bringing and using their own devices
- B. Strategic Planning Update - The Director distributed and provided updates on outcomes from 2019-20 Action plan. Action item outcomes are being met. Exception is Youth Services items - need staff position to be filled to meet objectives. Board discussed process for updating strategic plan. Director to distribute copies of Goals, Vision, and Mission to Board members by emails so Trustees can review and prepare to discuss need and process at future meeting.
- C. Solicitation from Association of Connecticut Library Boards (ALCB)– solicitation reviewed and **Motion made by Bob Booz to renew membership in ALCB for calendar year through 12/31/2020. Seconded by Jane Eriksen. Approved unanimously.**

VII. Old Business - None

VIII. Executive Session – Deferred to next meeting

Meeting adjourned at 8:38 PM

Respectfully submitted

Eric Infeld

Recording Secretary