

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

March 12, 2019

Meeting called to order – 7:31 P.M.

Present: Shari Adams, Bob Booz, Jane Eriksen, Eric Infeld, David Foster, Lynn Johnson, Anne Mueller, David Turley, and Jan Wenzel. Also attending: Christine Michaud, Library Director.

- I. Public Comments/Communications – None noted
- II. Minutes – January 8, 2019 – Anne Muller moved and Lynn Johnson seconded **a motion to accept the minutes as submitted.** The motion passed unanimously save for abstentions by Jane Eriksen and Eric Infeld.
- III. Financial Reports
 - A. Board – A new field entry has been added to the Board Controlled Funds report to recognize the Connecticut Humanities Council Grant.
 - B. Librarian – The Director reported that all budgeted line items are within projections for the year with only minor exceptions noted.
- IV. Librarians' Reports
 - A. Director – February weather suppressed attendance at some activities. The roof continues to have periodic leaks with replacement of the roof membrane anticipated once the winter weather breaks. The new ticketing system for patrons to obtain museum passes obtained by PALS is working very well. There has been no feedback from the Board of Finance on the Library's budget submission. The new self-check system has been installed. It is a marked improvement from the obsolescent technology it replaced. There was a detailed discussion of book, and DVD fines. David Turley moved and Anne Mueller seconded a motion **To align DVD fines and renewals with book fines and renewals.** It unanimously passed.
 - B. Semi-Annual Statistics – The statistical package was discussed.
- V. Committee Reports
 - A. PALS – Mini Golf – There have been many positive comments about the event. Patrons greatly appreciated the new activity.
 - B. Building Maintenance/Space Planning – The Space Planning committee will be meeting in the coming weeks. It will integrate appropriate feedback from the branding discussions.
- VI. New Business
 - A. Acceptance of CT Humanities Grant – Jane Eriksen moved and Jan Wenzel seconded a motion **To accept the Connecticut Humanities Council Grant and**

authorize board controlled funds not to exceed \$2,400 to meet the grant requirements. It passed unanimously.

- B. Update of Children's room. – Anne Mueller moved and Lynn Johnson seconded a motion **To replace the cushions in the Children's room from the Development fund at a competitive bid for this service.** It passed unanimously.

VII. Old Business

- A. 2019-2020 Budget – No action needed.
- B. Other

The meeting was adjourned at 8:59 p.m.

Respectfully submitted,

Robert H. Booz
Secretary